



Dentist

Department: Dental

FLSA Status: Exempt

Grade/Level:

Work Schedule:

8 a.m. to 5:30 pm Monday- Thursday.

8 a.m. to 12:00 pm on Friday. However,

additional hours may be required to complete duties.

Job Status: Full Time

Reports To: Dental Director

Amount of Travel Required:

Positions Supervised:

POSITION SUMMARY:

The Dentist works as head of the dental provider team and oversees and directs the Dental Hygienist, Dental Assistant, and Dental Receptionist in the provision of preventative and restorative dental care. The Dentist provides direct patient services upon all dental patients. The Dentist is involved in continuous Quality Improvement practices and measures as set by Mainline Health Systems, Inc. and in which the practice focus is based on a Patient Centered Medical Home model of care.

SPECIFIC DUTIES AND RESPONSIBILITIES:

- Provides direct dental care-both preventative and restorative- to dental patients.
- Provides dental screens in local schools.
- Ensures comfortable relations with patients at all times.
- Ensures smooth patient flow in dental clinic.
- Directs activities of the dental staff at all times.
- Performs other necessary duties as required by the Executive Director to meet the goal of providing preventative and restorative dental services.
- Assists in developing and updating dental protocols.
- Assists and participates in quality assurance activities and performs duties in accordance with applicable standards.
- Ensures an appropriate environment for the administration of dental services by supervising dental clinic and lab for clean, safe, and orderly fashion of dental delivery.
- Participates in monthly management staff meeting and quality improvement practices.
- Completion of continual job training processes set forth by Mainline Health Systems, Inc.

REPORTING RELATIONSHIPS:

Reports directly to the Executive Director

EVALUATION:

Evaluation is on-going and will be carried out by the Dental Director and will include specific duties and responsibilities of this position description plus employee attitudes and general working behavior. Formal evaluation will normally be performed annually, but may be initiated at other times by the Dental Directors.

QUALIFICATIONS:

- Must be a graduate of an accredited School of Dentistry.
- Must be licensed to practice in the State of Arkansas.
- Must be able to read and write English.
- Must be eligible for Medicaid requirements.
- Must have the ability to communicate with people of all socio-economic backgrounds, races, and ages.

STATUS:

This is a FLSA Exempt position.

This is an OSHA high risk position.

This is an ADA negotiable position.

SALARY:

The salary for this position is negotiable and dependent upon training and experience between the Dental Director and the Executive and Clinical Directors.

Employee Signature: _____

Date: _____